

## **DODGE COUNTY EXECUTIVE COMMITTEE**

April 2, 2018, 8:00 A.M.

FIRST FLOOR – ROOMS H & I AUDITORIUM

DODGE COUNTY ADMINISTRATION BUILDING, JUNEAU, WI 53039

The meeting was called to order at 8:00 a.m. by Dodge County Executive Committee Chairman, Russell Kottke.

Members present: Berres, Frohling, Kottke, Maly, Marsik, Miller, and Schmidt.

Member(s) absent: None.

Others present: Dodge County Administrator Jim Mielke; Deputy County Clerk Christine M. Kjornes; Corporation Counsel Kimberly Nass; Emergency Management Director Amy Nehls; Human Services and Health Director Becky Bell; Highway Commissioner Brian Field; Dodge County Sheriff Dale Schmidt; Physical Facilities Director Russ Freber; ERP Project Director Ross Winklbauer; M3 Insurance Account Executive Pam Queoff; Network Administrator Josh Kohlhoff; Network Administrator Shane Van Loenen; County Board Supervisor Bill Muche; citizen member Jeffrey Schmitt; Watertown Daily Times Reporter Ed Zagorski; and WBEV Radio Station Reporter Kevin Haugen.

Motion by Miller, seconded by Marsik, to approve the Agenda and allow the Chairperson to go out of order as needed to efficiently conduct the meeting. Motion carried.

Motion by Maly, seconded by Miller, to approve the March 5, 2018 minutes as presented. Motion carried.

County Administrator Jim Mielke provided a brief oral report to the Committee regarding two (2) out-of-state travel requests. Mr. Mielke reported that the out-of-state requests are for a member of the Information Technology Department to attend a Cisco Live Conference in Orlando, Florida, from June 10-14, 2018, and a member of the Information Technology Department to attend the Dell/EMC Technologies World Conference in Las Vegas, Nevada, from April 30-May 3, 2018. Motion by Maly, seconded by Frohling to approve the out-of-state travel requests. Motion carried.

Dodge County Clerk Karen Gibson provided a brief oral report to the Committee regarding the April 17, 2018 County Board meeting. Ms. Gibson reviewed the document entitled *Proposed Resolutions for the April 2018 Dodge County Board* that was included in the Executive Committee packet materials.

ERP Project Director Ross Winklbauer provided a brief oral update to the Committee regarding the ERP Project. Mr. Winklbauer reported that a representative from Tyler Munis was onsite the week of March 26, 2018 to begin work on fundamental reviews. Mr. Winklbauer further reported that module review will begin in April of 2018, and analysis sessions will begin in May of 2018.

Mr. Mielke reported that there are no new claim for damages.

Mr. Mielke provided a brief oral report to the Committee regarding a Report for County Bonds. Mr. Mielke reported that the County Clerk, Sheriff, Clerk of Circuit Court and Register of Deeds are covered by the blanket bond of Dodge County with a limit of \$250,000 per loss, but Dodge County has applied for an increase to \$500,000 for the Employee Dishonesty coverage, therefore, a Report has been prepared for the \$250,000, and a Report for the \$500,000, in the event that Dodge County is approved for the \$500,000. Mr. Mielke introduced M3 Insurance Account Executive

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Pam Queoff. Motion by Maly, seconded by Miller to approve and forward to the County Board for consideration at its April 17, 2018 meeting a Report regarding County Bonds. Motion carried.

Mr. Mielke provided a brief oral report to the Committee regarding a Wisconsin Municipal Mutual Insurance Company (WMMIC) Educational opportunity. Mr. Mielke reported that he and Corporation Counsel Kimberly Nass believe it would be beneficial for two (2) members of the Executive Committee to attend the WMMIC presentation on May 3, 2018 in Green Bay, Wisconsin. Ms. Nass reported that some topics of discussion will be insurance coverage and trends in the industry. Motion by Frohling, seconded by Maly to allow two (2) members of the Executive Committee, which will be determined at a later date, to attend the WMMIC presentation on May 3, 2018, in Green Bay, Wisconsin. Motion carried.

Mr. Mielke provided a brief oral update to the Committee regarding Blue Zone. Mr. Mielke reported that Clearview has been approved as a designated Blue Zone Work Site, along with Dodge County as an employer. Mr. Mielke further reported the ribbon cutting ceremonies will be held at the Henry Dodge Office Building on May 3, 2018, and at Clearview on April 25, 2018.

Mr. Mielke provided his vacation schedule in the Executive Committee packet materials.

Emergency Management Director Amy Nehls provided a brief oral update to the Committee regarding a 2018 Budgeted Vehicle Purchase. Ms. Nehls reported that the Emergency Management Department has received the 2018 Chevrolet Silverado 1500 4WD Crew Cab, and Emergency Management Deputy Director Joe Meagher is in the process of changing over the current vehicle to the Land Resources and Parks Department.

Ms. Nehls provided the Committee with an overview of the City of Beaver Dam apartment explosion that occurred on March 5, 2018.

Ms. Nehls provided an oral update to the Committee regarding the After Action Report from the January 15, 2018 Active Shooter Exercise. Ms. Nehls reported that some items being addressed are key fob access, overhead paging, and responders for the Rescue Task Force. Ms. Nehls further reported that a consultant assisted Dodge County in compiling the After Action Report, and this consultant was paid through a State of Wisconsin grant.

Corporation Counsel Kimberly Nass provided an oral update to the Committee regarding the status of contracts being reviewed and/or completed by the Corporation Counsel office.

Ms. Nass provided a brief oral update on activities from the Taxation Committee. Ms. Nass reported that on March 26, 2018, the Taxation Committee toured some of the seventeen (17) In Rem parcels, and after the tours, the Committee reconvened their meeting at the Administration Building to act on the properties to be taken by Dodge County.

Ms. Nass provided an oral update to the Committee regarding the Wisconsin Counties Association Opioid Action. Ms. Nass reported that it is possible that more states will join this opioid action.

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Supervisor Schmidt provided an oral update to the Committee regarding building security for the Administration Building and the Henry Dodge Office Building. Supervisor Schmidt reported that he, Physical Facilities Director Russ Freber, and Assistant Physical Facilities Director Phil McAleer toured the Jefferson County Courthouse to look at the measures that they have taken to make their building more secure. Supervisor Schmidt further reported that the Jefferson County facility is staffed by law enforcement, there is only one entrance into the building, the building is monitored by cameras, and the Human Services and Health Department is not located in the same building. Mr. Mielke reported that Mr. Freber has received quotes to install glass by the County Clerk's Information Window in the Administration Building, and Mr. Freber has also been working with Information Technology Electronics Technician Ian Dodge on obtaining costs for camera installation in the stairwells in the Administration Building. Human Services and Health Department Director Becky Bell reported that she sent a survey out to the seventy-two (72) counties in the State of Wisconsin to obtain information on building security. Ms. Bell further reported that fifty-nine (59) of the seventy-two (72) responded, and out of those fifty-nine (59), two (2) have metal detectors and officers, and four (4) allow concealed carry.

Ms. Nass provided a brief oral update to the Committee regarding the proposed Juvenile Corrections Legislation. Ms. Nass reported that the Senate has made changes to Assembly Bill 953, and the Senate has signed the Bill.

Motion by Frohling, seconded by Schmidt to approve and forward to the County Board for their consideration at its April 17, 2018 meeting a Resolution recognizing May 7, 2018 through May 12, 2018 as "National Economic Development Week." Motion carried.

Supervisor Berres provided an oral report to the Committee regarding a draft Resolution Amending Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*. Supervisor Berres commented that to encourage County Board Supervisors to get more involved, he is proposing a per diem and mileage for County Board Supervisors that attend committee meetings they do not serve on. Ms. Nass reported that the per diem and mileage can be separate, and a session is one (1) year. Motion by Berres, seconded by Schmidt to approve and forward the Resolution to the County Board for their consideration at its April 17, 2018 meeting a Resolution Amending Rule 29 of the *Rules of Order Governing the County Board of Supervisors of Dodge County, WI*. The Committee continued with a discussion on the draft Resolution. Supervisor Frohling suggested Supervisor Berres provide more information on his proposal, and Supervisor Maly provide more information on the options she is suggesting, and this topic will be discussed at the May Executive Committee meeting. Chairman Kottke called the question, and the motion failed Ayes – 1 (Berres) and Noes - 6 (Kottke, Frohling, Maly Miller, Marsik, and Schmidt).

Supervisor Frohling reported that he attended a Wisconsin Counties Association Taxation and Finance Steering Committee meeting on March 9, 2018 in Wisconsin Rapids, Wisconsin, and some topics discussed were Dark Store, local vehicle fees, juvenile corrections, tracking of opioids, and effects of levy limits on counties. Supervisor Frohling reported that the Taxation and Finance Steering Committee has merged with the County Organization and Personnel Steering Committee.

Supervisor Miller reported that she attended a Wisconsin Counties Association Judicial and Public Safety Steering Committee meeting on March 23, 2018 in Madison, Wisconsin, and some topics

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discussed were Wisconsin Disaster Funding, emergency communication, an increase in fees for court appointed attorneys, body cameras, and protective status for jailers.

Supervisor Maly reported that she attended a Wisconsin Counties Association County Organization and Personnel Steering Committee meeting on March 22, 2018 in Stevens Point, Wisconsin, and some topics discussed were the merger with the Taxation and Finance Steering Committee that will take place in July of 2018, early voting, referendums on ballots, funding for libraries, stalkers legislation, Veteran's Office block grants, and protective status for jailers.

Motion by Marsik, seconded by Maly to convene in closed session.

Before voting on the motion, Chairman Kottke announced to all present that the purpose of the closed session will be, Pursuant to Section 19.85(1)(g) of the Wisconsin Statutes, to confer with legal counsel for the governmental body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or likely to become involved, specifically, to discuss the following:

-*Reinwald, et al. v. Wisconsin Municipal Mutual Insurance Company, et al.*,  
Dodge County Case No. 18-CV-124;

- Notice of Circumstances of Claim of Mitchell D. Peters-alleged motor  
vehicle/snow plow accident on or about January 15, 2018.


A roll call was taken. Motion carried by unanimous vote of all members present, at 9:43 a.m.

Also present at the closed session was County Administrator Jim Mielke, Corporation Counsel Kimberly Nass, Highway Commissioner Brian Field, and County Board Supervisor Bill Muche.

Motion by Schmidt, seconded by Frohling to reconvene in open session, at 10:00 a.m.

Meeting adjourned at 10:02 a.m. by the order of the Chairman

The next regular meeting is scheduled for **Monday, May 7, 2018, at 8:00 a.m.**

  
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Jeff Berres, Secretary

**Disclaimer: The above minutes may be approved, amended or corrected at the next committee meeting.**